

WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX

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MINUTES

20th August 2020

Present: Chair Judy Abernethy, Vice Chair David Smith and Councillors Richard Rains, Steve Abernethy and Claire Norman, together with Ward Councillor Kay West. It was acknowledged that there had been no applications for the current vacancies and Councillors were asked to be mindful of anyone they think who may be interested and encourage them to apply.

The meeting took place on Zoom Cloud Meeting and the 15 minute question time was not utilised.

1. Apologies were received from Councillor Dominic Johnson
2. There were no declarations of interest made by any Councillor present at the meeting.
3. The Minutes of the Meetings of the 16th July 2020 were signed as a true record.
4. **Planning Matters**
 - 4.1 Councillors considered Planning Application 20/02123/PLF | Erection of single storey and two storey extensions to sides | 39 The Paddock Wilberfoss East Riding Of Yorkshire YO41 5LZ and had no observations to make.
 - 4.2 Councillors considered Planning Application 20/02057/PLF | Erection of two storey extension to side, single storey extension to rear and porch to front, following demolition of existing garage and rear extension | 5 Foss Beck Close Wilberfoss East Riding Of Yorkshire YO41 5PR and had no observations to make.
 - 4.3 Councillors considered Planning Application 20/01938/PLF | Convert existing dwelling into two separate dwellings | Boxers Barn Boxers Cottage Birker Lane Wilberfoss East Riding Of Yorkshire and had no observations to make.
 - 4.4 Councillors considered Planning Application 20/02469/PLF | Erection of two storey and single storey extension with balcony over to rear and single storey extension to side | Foss Farm Birker Lane Wilberfoss East Riding Of Yorkshire YO41 5RP and had no observations to make.
 - 4.5 Councillors were notified that due to the lapse of requisite time period of 10 years the Certificate of Lawfulness for Bankburn, Sand Lane, Wilberfoss has been granted.
5. Ward Councillor Kay West advised that she had nothing of significance to report but she was asked by the Clerk to follow up on the excessive mud on the A1079 at Kexby. It was acknowledged that this could cause surface water to collect during periods of heavy rain, making the road dangerous to drivers. She agreed to report this to ERYC Highways Department.
6. The Clerk reported that there had been no urgent decisions taken since the last meeting.
7. **Progress Reports and to address any issues outstanding from previous meetings**
 - 7.1 Councillor Norman advised that there had been more than 100 photographs submitted for the Lockdown Calendar. Councillors were encouraged to pick their favourite 20 so that they could be compared at September's meeting when a decision would be taken on which ones to include.

Furthermore, Councillors were presented with ideas for a memorial mosaic to mark the Coronavirus pandemic and to acknowledge the efforts of key workers. Again, this will be considered at September's meeting when Councillors have been able to give it further consideration.
 - 7.2 Councillors agreed to re-read the online Parish Plan so that a decision can be taken at September's meeting as to how and when to make the document known to residents.

Action

ALL

8. **Environment & Community matters (to include Highways and Footways, Health, Education, Transport, Policing, Street lighting and Community Groups).**

- 8.1 The next flag flying date is Remembrance Sunday.
- 8.2 Councillors agreed that, subject to any restrictions in place at the time, they would revert to a face to face meeting of the Parish Council in September. **NOTE face coverings are currently mandatory in multi-purpose buildings such as the Community Centre.** The Clerk advised that additional hiring space would be made available for the meeting.
- 8.3 The Clerk advised that the X46 and 45 bus service now permit the carrying of bicycles. She had put a notice on the Parish Council's Facebook page, added a poster to the village website and sent notification to the editor of the Newsletter.
- 8.4 It was acknowledged that Butts Lane is becoming increasingly covered in overgrown vegetation. So too is the bus shelter on the A1079. Clearing of the latter may be the responsibility of East Riding of Yorkshire Council Grounds Maintenance and the Clerk will seek clarification but it was suggested and agreed that the Clerk contact the grass cutting contractor to see if Butts Lane could be added to the areas in the village that are currently maintained.
- 8.5 Evidence of drug taking on Cherry Hill has been brought to the attention of the Parish Council by the Litter Picker. This information has been passed to members of Neighbourhood Watch who have in turn spoken to Humberside Police. Residents will be encouraged to be vigilant when using the area.
- 8.6 The Clerk confirmed an approach by a resident for the Parish Council to consider pigeon spikes on the top of the village notice boards to prevent damage to the woodwork. It was agreed that this would be inappropriate but that the Litter Picker will be asked to give a cursory wipe down of the notice boards when it is deemed necessary.

9. **Councillors Reports for future Agendas**

- 9.1 Councillor Norman reported that a discussion had taken place on a Facebook page about the desire for a book exchange in the village. The Clerk advised that something similar did already exist at St John the Baptist Church but beyond that someone would need to find a suitable location and manage the scheme. Without suitable management, there could simply be a growing pile of unwanted books left somewhere in the village.
- 9.2 Councillor Rains advised that he had replaced the 30 mph roundels at the start and end of Birker Lane and was thanked for his efforts.
- 9.3 Councillor Steve Abernethy advised that a number of children have been witnessed riding unregistered quad bikes on highways and footpaths round the village. He was encouraged to report further sightings to Neighbourhood Watch as soon as they happen so that Humberside Police can be informed.
- 9.4 The Chairman asked that the PFA report be returned to the Agenda. Following a meeting of the PFA Councillors were advised that planning permission has been submitted for the laying of tarmac at the play area car park, a 10 year plan to scarify and re-seed the playing fields has been implemented and will be undertaken by an external contractor and paid for through a funding source. Furthermore, the floodlights are now fully working.
- 9.5 The Chairman requested an update on the proposed PC/tablet training. The Clerk confirmed that she had approached a trainer in York but that under the current Coronavirus restrictions it is impossible to proceed at present.

Councillors Smith raised the issue of the Speedwatch Campaign and how nothing had been progressed since training had been undertaken by a number of volunteers. He further advised that as a community Barmby Moor are carrying out successful patrols. The Clerk offered to seek an update from the administrator of the Wilberfoss scheme and report back.

10. **Administration Matters**

- 10.1 There was nothing to report and before the Parish Council's finances were discussed, Ward Councillor West left the meeting.

11. **Finance** (In accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19) members of the public will be asked to leave the meeting before details of employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road or at www.wilberfossparish.org.uk.)

11.1 The Clerk/RFO sought payment for the following transactions:-

Post Haste (Newsletter production)	£195.00
Clerk's telephone and broadband expenses	£182.22
James Horsley Limited (grounds maintenance)	£521.26
Staff salaries	£658.91
1&1 IONOS (Website Hosting)	£5.99
1&1 IONOS (Domain Name Renewal DDR in July but not included in July Minutes)	£12.23

The Clerk advised that after an initial assessment of the 2019-2020 AGAR by the External Auditor, an amendment is necessary to the figure quoted for the Assets held by the Parish Council. This should not include the installation cost of the Notice Board but just the value of the asset. A revised AGAR was submitted to the External Auditor and will be uploaded to the website when it has been returned to the Clerk and includes the addition of the External Auditor's comments.

Meeting closed 20.29

..... Chairman Clerk